

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT***A Quality Management Department***

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July 7, 2000

Dear LIHEAP Service Provider:

Enclosed are the updates to the California LIHEAP Automated Services System (CLASS) Manual which documents system changes and enhancements. This CLASS update is scheduled for release on Wednesday, July 12, 2000.

Because of the numerous enhancements and changes contained within the new version, attached is a CLASS Version Release Matrix which briefly describes the more significant enhancements and changes scheduled for release. To assist agencies with incorporating the manual updates, enclosed is a CLASS Manual Revision Matrix which references the enhancement/change, and the associated sections of the CLASS Manual that requires updating.

Prior to release, we encourage agencies to apprise all staff who interact with CLASS of the scheduled version release, and ensure that they receive copies of the enclosed documents. The CLASS Help Desk will conduct follow-up via fax or e-mail to ensure that all agencies have received the updates prior to the release of this CLASS version.

Should you have any questions, please contact the CLASS Help Desk staff at (916) 324-8900, or Jason Wimbley, Program Analyst, at (916) 323-8698.

Sincerely,

Maxine T. Duruisseau, Manager
Special Programs

Enclosures